

**CITY OF SUGAR HILL  
COUNCIL MEETING MINUTES  
MONDAY, OCTOBER 9, 2023, 7:30 P.M.  
COUNCIL CHAMBERS  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA**

**CALL TO ORDER** - Mayor Hembree called the meeting to order. Present were Mayor Brandon Hembree, Council Members Taylor Anderson, Marc Cohen, Alvin Hicks Mason Roszel and Jenn Thatcher. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**INVOCATION** – given by Council Member Hicks.

**APPROVAL OF AGENDA** – Mayor Hembree stated that there are two amendments to the agenda, swearing in of the two new Marshals and to table item #1 DRB-CBD 23-002 at the applicant’s request. Mayor Pro Tem Cohen motioned to approve the amended agenda. Council Member Roszel seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Minutes Council Meeting and Executive Session September 11, 2023; Work Session and Executive Session September 5, 2023. Council Member Thatcher motioned to approve the minutes as written. Council Member Hicks seconded the motion. Approved 5-0.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**Proclamation Gwinnett Chamber of Commerce** – Mayor Hembree read the proclamation and introduced Nick Massino Chairman and CEO of the Gwinnett Chamber.

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER  
YOUTH COUNCIL**

**CITIZENS AND GUESTS COMMENTS** – There were no citizen or guest comments.

**CONSENT AGENDA**

**OLD BUSINESS**

**NEW BUSINESS**

**DRB-CBD 23-002, 1091 Level Creek Road, request for design review approval for Townhome Development** – Tabled at Applicants request.

**DRB-CBD 23-003, Hillcrest Dr and Hwy 20, request for design review approval for Restaurant & Pub** – Planning Director Awana explained that this request is for Central Business District design review only. The city received an application from Kittle Homes requesting design review approval for a 7,300 square foot restaurant and pub with space for outdoor gathering and dining located within the Central Business District Overlay at the corner of Hillcrest Dr. and highway 20. This will include indoor and outdoor amenities for the public. The applicant will

install a stone wall to address the concerns expressed by the Mayor and Council at the Work Session. Staff recommends approval with four conditions. The public hearing was opened, and Zachary Kittle spoke regarding the design review. He stated that the middle floor would be for private rentals and the top floor would be for adults 21 and over and would serve beer and alcoholic beverages. The bottom floor would be a family friendly atmosphere with games and activities for all ages. They plan to install a 48” stone wall around the outside area to shield it from Highway 20. They also plan a landscape area on the corner of Highway 20 and Hillcrest Dr.

Gary Pirkle, 5440 Silk Oak Way spoke regarding the display screen outdoors and the potential distraction for Highway 20. He also expressed concerns regarding parking for this business.

Mr. Kittle stated that parking would be at the Solis parking deck across the street from the proposed building.

There were no other comments, so the hearing was closed. Council Member Roszel motioned to approve DRB-CBD site plan and buildings in material and architectural detail with the four conditions recommended by staff. Mayor Pro Tem Cohen seconded the motion. Approved 5-0.

**LMIG 2024 Roadway Repair & Resurfacing** – Assistant City Manager Besseche explained that the resurfacing program has been focusing on repairing and resurfacing roads identified in the 2022 conditions assessment. The 2024 list includes streets in the Frontier Forest subdivision and the surrounding area. They have undergone a water line and main replacement project by Gwinnett Water Resources which should be complete for 2024. A portion of the project cost will be funded by state funds as well as SPLOST funding. Council Member Anderson motioned to authorize the Mayor to sign and submit the application for the 2024 Georgia Department of Transportation local Maintenance and Improvement Grant (LMIG) program for improvements to the list provided in the staff memo. Council Member Thatcher seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Roszel motioned to enter Executive Session for legal, real estate and/or personnel. Council Member Hicks seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – the meeting was reconvened, and the following action was taken out of Executive Session. Council Member Thatcher motioned to approve the purchase of approximately .89 acres of property known as 4939 Roosevelt Circle, Sugar Hill and as Gwinnett County Tax Parcel R7291 013, from Thomas C. Morris, Jr., as Executor of the estate of Ruby V. Morris, for the purchase price of \$520,000, and to further motion to amend the FY2023 budget to transfer this amount from unrestricted reserves to land acquisition. Council Member Hicks seconded the motion. Approved 4-0.

**ADJOURNMENT** – Council Member Anderson motioned to adjourn. Council Member Thatcher seconded the motion. Approved 4-0. Mayor Pro Tem Cohen left the meeting before Executive Session.

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Brandon Hembree, Mayor

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Jane Whittington, City Clerk