

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, DECEMBER 4, 2023
CITY HALL COMMUNITY ROOM, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING – Mayor Hembree called the meeting to order. Present were Mayor Brandon Hembree, Mayor Pro Tem Marc Cohen, Council Members Taylor Anderson, Alvin Hicks, Mason Roszel and Jenn Thatcher. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

Proclamation North Gwinnett Cluster Teacher of the Year – Mayor Pro Tem Cohen stated that the teachers and their respective principals will be at the Council Meeting to receive the proclamations.

OLD BUSINESS

NEW BUSINESS

Public Hearing, 2024 Proposed General Fund and Capital Improvement Budget – City Manager Paul Radford explained the funds of the General Operating Budget and the Capital Improvement Budget. The budget was advertised on November 19th and it was available in the office of the City Clerk and the website on November 20th. The City budgeted to use ARPA funds for the pedestrian bridge across Highway 20. Assistant City Manager Besseche explained that the idea of a tunnel across Highway 20 was first introduced in 2005. Also new golf carts with GPS are budgeted and the cemetery will undergo improvements. The public hearing was opened and the following spoke regarding the proposed budget.

Gary Pirkle, 5440 Silk Oak Way spoke regarding the street paving budget and streets that needed paving.

Jim January, 1282 Frontier Drive, stated that he did not see a need for the City to fund a pedestrian bridge. Let the developer pay for the bridge.

Peter Gualtney, commented that it is unusual for the budget to go down. Typically, they increase by about 10%. The proposed budget is low compared to the previous year.

There were no other comments so the Mayor closed the public hearing. The next hearing will be Monday, December 11th at the Council meeting.

RZ-22-007, Jason Nam Kim, 5422 Sugar Ridge Dr., Tax Parcel R7 321031, 2.68 acres zoned RS-100 proposed zoning BG (public hearing 12-11-23) – Planning Director Awana explained that this was previously denied by the Mayor and Council. The zoning is currently residential and the requested zoning is general business for retail and office use. The Planning Commission recommended approval with 9 conditions. The buffer will remain undisturbed.

Envision 100 Comprehensive Plan, Adoption and Approval to transmit to the Georgia Department of Community Affairs and the Atlanta Regional Commission for review and compliance with state planning standards – Planning Director Awana explained that the deadline is Thursday at 5:00 p.m. to receive any comments from the public. This will be on the agenda to be approved and forwarded to the Department of Community Affairs and the Atlanta Regional Commission at next Monday’s Council Meeting.

Property Line Adjustment Sugar Hill Distillery/Cemetery – Assistant City Manager explained that the city will request that the Sugar Hill Distillery deed back to the city a small piece of land that is within the cemetery.

Right-of-Way Donation Acceptance New Road “A”/Church Street Extension - Assistant City Manager Besseche explained that that the extension of Church Street through a new development between Level Creek Road and Spring Hill was part of a zoning condition for the development of a 37-acre undeveloped tract. Donrob LLC (property owner) provided the property necessary to build the road and 360 Residential (developer) constructed the road. Donrob LLC has requested acknowledgement of the donation to the city for the land and the resulting deed acceptance for the property.

CITY MANAGER DISCUSSIONS/UPDATES

Public Safety

Operations

Construction

Development/Events

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Mayor Pro Tem Cohen motioned to enter Executive Session. Council Member Roszel seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no action taken out of Executive Session.

ADJOURNMENT - Mayor Pro Tem Cohen motioned to adjourn. Council Member Roszel seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk