

**CITY OF SUGAR HILL  
MAYOR & COUNCIL WORK SESSION MINUTES  
MONDAY, MAY 6, 2024  
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.  
5039 WEST BROAD STREET  
SUGAR HILL, GA 30518**

**AGENDA ITEMS FOR THE COUNCIL MEETING** – Present were Mayor Brandon Hembree, Mayor Pro Tem Alvin Hicks, Council Members Taylor Anderson, Meg Avery, Joshua Page and Gary Pirkle. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Attorney Frank Hartley and City Clerk Jane Whittington.

**AWARDS AND PRESENTATIONS/PROCLAMATIONS**

**Local Issuing Authority of the Year Award** – Mayor Hembree will present at the Council Meeting. Several representatives from the county will be present for the award.

**Daughters of the American Revolution Conservation Award** – Mayor Hembree will present at the Council meeting.

**Youth Council Seniors Graduation Class Presentation of Cords** – Mayor Hembree and Mayor Pro Tem Hicks will present the cords to the seniors at next week's Council Meeting.

**OLD BUSINESS**

**GMEBS, Defined Benefit Retirement Plan Restatement** – the City Manager explained that this request was from GMEBS to re-adopt the IRS approved document as submitted. They will not accept any changes or modifications.

**Solid Waste Contract Amendment** – the Assistant City Manager explained that Waste Management responded to their request for senior rates and recycling every week instead of every other week. They can offer a senior discount of \$2 per month and recycling every week but they would remove the franchise fee and increase the commercial base rate by 9%. November 1<sup>st</sup> would be the effective date. There was discussion from the Council Members and the general decision was that the 9% increase was too high and they do not want to lose the franchise fee. It was a lot to give up for the return. The Assistant City Manager is to look into an extension of the current contract with a rate lock at what it currently is.

**NEW BUSINESS**

**Design Review Town Center Overlay, 4882 Lanier Ave. Carport & Accessory Building (public hearing 5-13)** – the Planning Director explained that this property is currently in the Town Center Overlay and it requires approval to add a carport. The hearing will be next Monday at the Council Meeting. Staff recommends approval. Council Member Pirkle asked what material it was made of because of the slope of the roof.

**Municipal Code Amendment, Metropolitan North Georgia Water Planning District model ordinance to update the building code for water efficiency requirements** – Planning Director Awana explained that this request is for regulatory compliance at the regional level.

**Update on Policy Analysis for Residential Driveways** – Planning Director Awana explained that the zoning ordinance requires all vehicles to be parked on concrete, gravel or asphalt. This is located in two different sections of the Zoning Ordinance. This will need to go through the Planning Commission and back to the City Council. Council Member Avery stated that the ordinance should limit single-family residential to no more than two driveways. Also, RV's or boats parked in driveways should belong to the homeowner.

**Planning Commission Attendance Policy** – Council Member Avery read the proposed ordinance change. This requires that the Planning Director is to notify the Council if a member did not attend at least 75% of the meetings for the calendar year.

**CITY MANAGER DISCUSSIONS/UPDATES**

**Parking Single Family Residential**

**Public Safety**

**Operations**

**Construction**

**Development/Events**

**EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL** – Mayor Pro Tem Hicks motioned to enter Executive Session for legal, real estate or personnel. Council Member Page seconded the motion. Approved 5-0

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – The meeting was reconvened and there were six real estate matters discussed. There is no action taken.

**ADJOURNMENT** – Mayor Pro Tem Hicks motioned to adjourn. Council Member Avery seconded the motion.

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Brandon Hembree, Mayor

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Jane Whittington, City Clerk