

**MINUTES
CITY OF SUGAR HILL
PLANNING COMMISSION MEETING
MONDAY, FEBRUARY 19, 2024 – 7:00 PM
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6734**

WORK SESSION BEGINS PROMPTLY AT 6:45 PM

Work Session was opened and closed there was no discussion.

Present were Vice Chairman Julie Adams, Commission Members Phil Olsen, Rosemary Walsh, and Jason Jones. Also present were City Attorney Frank Hartley, Planning Director Kaijo Awana, Planning Technician Kimberly B. Landers, Planner Logan Witter and Planner Claire Weatherly.

WORKSESSION: Work Session was opened and closed, there was no discussion.

CALL TO ORDER at 7:00 pm by Vice Chairman Julie Adams.

PLEDGE OF ALLEGIANCE TO THE FLAG led by Vice Chairman Julie Adams.

APPROVAL OF THE AGENDA

Commission Member Jason Jones made a motion to approve the agenda with reordering the items on new business. Commission Member Phil Olsen made the second. Motion approved 4-0.

APPROVAL OF MINUTES

Approval of the November 20, 2023, minutes as written.

Commission Member Jason Jones made a motion to approve the November 20, 2023, minutes as written. Commission Member Phil Olsen made the second. Motion approved 3-0-1 (Rosemary Walsh abstained).

BOARD MEMBER COMMENTS - None

OLD BUSINESS - None

NEW BUSINESS

1. Public Hearing – RZ-24-001 Change in conditions of zoning 5952 Cumming Highway.

Planner Logan Witter opened and gave the presentation of the request and submitted the staff recommendation for approval with the changed condition. The public hearing was opened. Applicant Alec Lesley spoke on behalf of this request. There were no other public comments. The public hearing was closed. Phil Olsen made a motion to approve the change in condition as recommended by staff. Commission Member Rosemary Walsh made the second. Motion approved 4-0.

2. Public Hearing – ZOA-24-001 Proposed zoning ordinance amendment to consider revisions to building height restrictions in the R36 and CBD zoning districts.

Planner Claire Weatherly opened and gave the presentation of the request and submitted the staff recommendation for approval for the zoning ordinance amendment. The public hearing was opened, there were no public comments. The public hearing was closed. Commission Member Phil Olsen asked staff to update page 4 for the Stacked Duplex/Triplex paragraph 2, to remove maximum building height of 60 feet. He also made a comment about page 10.23 changing item number “xvii” would make some existing buildings non-conforming. Commission Member Phil

Olsen made a motion to approve the zoning ordinance amendment as recommended by staff. Commission Member Jason Jones made the second. Motion approved 4-0.

CITIZENS COMMENTS - None

ADJOURNMENT

Commission Member Phil Olsen made a motion to adjourn. Commission Member Jason Jones made the second. Motion approved 4-0.

Meeting adjourned 7:23 pm.