

**MINUTES SUMMARY
CITY OF SUGAR HILL
DEVELOPMENT AUTHORITY MEETING
WEDNESDAY, AUGUST 14, 2024 – 5:30 PM
CITY HALL COMMUNITY ROOM
5039 WEST BROAD STREET
SUGAR HILL, GA. 30518
OFFICE: 770-945-6716**

Present were development authority directors: Denise Hoell (Chair); Steve Graessle (Vice Chair); Mark Hagen; Sheri Emigh; Mark Gernazian; and Taylor Anderson. Director Lexie Crowson joined by phone. Also present were Frank Hartley, City Attorney; Andy McQuagge, Director of Parks and Recreation; and Claire Weatherly, Planner. Cyndee Bonacci and Mack Cain from Clark Patterson Lee were present. Kyle Bowen from Thomas and Hutton was present. 8 members of the public were present.

CALL TO ORDER – *Chair Denise Hoell called the meeting to order at 5:30 p.m.*

PLEDGE OF ALLEGIANCE TO THE FLAG – *Attendees recited the pledge in unison.*

INVOCATION – *given by Mark Gernazian.*

APPROVAL OF THE AGENDA – *Mark Gernazian – motion to approve; Sheri Emigh – 2; (Passed unanimously)*

APPROVAL OF PREVIOUS MINUTES – *Steve Graessle – motion to approve; Mark Hagen – 2; (Passed unanimously)*

PUBLIC COMMENT – *None*

DISCUSSION

1. **Parks and Recreation Master Plan Overview** – *Clark Patterson Lee – Cyndee Bonacci and Mack Cain presented their findings and process for the parks and recreation master plan focusing on aspects pertaining to the Riverlands. A few members asked clarifying questions during the presentation.*
2. **Chattahoochee RiverLands Working Group Update** – *Mark Gernazian – Mark Gernazian provided updates from the July Chattahoochee RiverLands Working Group Meeting pertaining to Gwinnett Trails and The Chattahoochee National Park Conservancy.*

NEW BUSINESS

1. **Adopt Meeting Policy Procedures** – *Denise Hoell, Chair – Denise Hoell described the meeting procedures regarding meeting cancellations and public comment. – Sheri Emigh – motion to approve; Mark Hagen – 2; (Passed unanimously).*

DIRECTOR COMMENTS – *Mark Hagen discussed conversations and themes from the open houses. Taylor Anderson and Steve Graessle commended the parks and recreation department for their high quality work. Sheri Emigh and Mark Gernazian expressed gratitude for the presentation and plan. Denise Hoell discussed the website and communication channels.*

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION *No Action*

ADJOURNMENT – *Denise Hoell – motion to adjourn at 6:20 p.m.*