

**COUNCIL MEETING MINUTES
CITY OF SUGAR HILL
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA
MONDAY, JULY 8, 2024, 7:30 P.M.**

CALL TO ORDER - by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Alvin Hicks, Council Members Taylor Anderson, Meg Avery, Joshua Page, Gary Pirkle, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley. Mayor Pro Tem Alvin Hicks was not present.

**PLEDGE OF ALLEGIANCE TO THE FLAG
INVOCATION** – given by Mayor Hembree

APPROVAL OF AGENDA – Council Member Avery motioned to approve the agenda as submitted. Council Member Anderson seconded the motion. Approved 5-0.

APPROVAL OF MINUTES – Council Meeting & Executive Session June 10, 2024, Work Session & Executive Session June 3, 2024 – Council Member Anderson motioned to approve the minutes as written. Council Member Page seconded the motion. Approved 5-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – Jim Holt, 5096 Oak Grove Dr. commented on the traffic delays at the July 3rd fireworks.

Carl Siegle, 520 Pine Roc Trail, commented on the music at the July 3rd fireworks and the parking/traffic.

CONSENT AGENDA

OLD BUSINESS

NEW BUSINESS

Youth Council Grant Resolution – Mayor Hembree explained that this resolution was to accept a \$500 grant from Georgia Cities Solutions for the Youth Council. Council Member Pirkle stated that it does not require matching funds and motioned to approve the resolution to accept the grant. Council Member Avery seconded the motion. Approved 4-0.

Solid Waste Contract Amendment – the Assistant City Manager explained that the amendment will lock in the current rate of \$19.66 until 10-31-26 with the contract term extended to October 31, 2029. There are also a couple of additions to the city facility list that are also included. There were questions from Council regarding the cart sizes. Council Member Avery motioned to table until the August

meeting to allow time for more research into cart size and a few other options. Council Member Page seconded the motion. Approved 4-0.

Gary Pirkle Park Playground Resurfacing Contract – the Assistant City Manager explained that the original surface of the playground has deteriorated to the point it cannot be certified and led to the play equipment above it being closed. The city Parks and Rec staff inspect the safety of the equipment quarterly to certify and meet National Recreation and Parks Association standards. The product cannot be placed over existing surface because it has a subsurface drainage layer. The old surface will be removed and completely replaced. During the month of June written quotes were received from three vendors specializing in playground resurfacing. TerraSafe Safety Surfacing was the lowest quote in the amount of \$125,670.99. Staff is recommending TerraSafe for this project. Once awarded the contractor will order materials, demolish and install in the late July early August time frame. Council Member Pirkle motioned to award the contract to TerraSafe Safety Surfacing. Council Member Page seconded the motion and asked the Assistant City Manager what the useful life of the surface is. The Assistant City Manager replied that it is ten years. The motion was approved 4-0.

CDBG Program Urban County Qualification Cooperation Agreement – the City Manager explained that the city participates in the Community Development Block Grant through Gwinnett County to allow the city to apply and receive funding through the Georgia Department of Community Affairs for assistance with HOME and other grants. The city is required to update the Cooperation Agreement with Gwinnett County every three years to receive any of these federal funds. Council Member Anderson motioned to approve the CDBG Program Urban County Qualification Cooperation Agreement for Gwinnett County and the City of Sugar Hill and have the Mayor sign and the City Clerk certify the documents. Council Member Avery seconded the motion. Approved 4-0.

2023 Audit of Financial Statements – the City Manager updated the Council that the audit will be completed and submitted to the Department of Audits this week. The certification will be delayed until the August Work Session date. A copy will be sent to the Mayor and Council soon. Council Member Pirkle motioned to table this item until August. Council Member Anderson seconded the motion. Approved 4-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL
– there was no Executive Session held.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION

ADJOURNMENT – Council Member Anderson motioned to enter Executive Session. Council Member Avery seconded the motion. Approved 4-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk