

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JULY 1, 2024
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING - Present were Mayor Brandon Hembree, Mayor Pro Tem Alvin Hicks, Council Members Taylor Anderson, Meg Avery, Joshua Page, Gary Pirkle, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

Youth Council Grant Resolution – Mayor Hembree explained that this grant is \$500 for the Youth Council for us on projects such as the Champion Tree Park.

OLD BUSINESS

NEW BUSINESS

Plumbing Code Amendment to adopt Metropolitan North Georgia Water Planning District Efficiency Standards – Planning Director Awana explained that this will not be ready for this month. They will incorporate it into the Municipal Code and bring back for the August meeting

Solid Waste Contract Amendment – Assistant City Manager Besseche explained that they were not able to incorporate the changes that the city wanted such as recycling every week and senior discounts. The Council discussed locking in the current rate.

Gary Pirkle Park Playground Resurfacing Contract – Assistant City Manager Besseche explained that the city obtained bids from three vendors that specialize in bonded rubber playground surfaces. TerraSafe Safety Surfacing was the lowest at 125,670.99. They will remove the lower surface and check the drainage below before resurfacing.

CDBG Program Urban County Qualification Cooperation Agreement – the City Manager explained that every three years the city is required to requalify as a condition of its Community Development Block Grant (CDBG) program. As a participant the city is allowed to apply for funding and assistance to residents under the Home Investment Partnerships Program.

Current Budget Timeline vs. Code – Council Member Page explained that the Charter of the City requires that the budget be submitted to the Council ninety days before the beginning of each fiscal year. The budget timeline in the past has not occurred within this timeline. After Council discussion, it was decided to have staff present a high-level presentation in mid-October to November 1st.

Natural Gas Capital Reserves – Council Member Page discussed keeping the gas reserves strong so the city would be prepared for the future.

Golf Carts in the City - Council Member Page explained that there are golf carts on the roadways within the city and the Council needs to explore whether to allow them or prohibit

them. The City Attorney explained that you can operate golf carts on the streets within the city but we would need to post signs.

Tuition Reimbursement - Council Member Page requested that the city explore the option for the employees. This would help recruiting and retention.

CITY MANAGER DISCUSSIONS/UPDATES

2023 Audit – the City Manager explained that the audit would be presented to the Council soon. The auditor is finishing and updating it to the Department of Audits.

Public Safety

Operations

Construction

Development/Events

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – The Mayor explained that there is a need for Executive Session for one personnel matter and one real estate matter. There will be no action taken out of Executive Session. Council Member Anderson motioned to enter and Council Member Hicks seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – no action was taken.

ADJOURNMENT – Council Member Hicks motioned to adjourn. Council Member Pirkle seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk