

# City of Sugar Hill

## Training / Certification / Continuing Education Report

### March 2025

#### Gas Department

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Alex Philmon	3/6/2025	Webinar	Sugar Hill	Small Public Gas Systems Federal Overview & Discussion	APGA	Gained an overview of how the American Public Gas Association (APGA) supports municipal utilities in navigating federal regulations.	N	N/A	\$0
Luciano Pardo	3/12/2025, 3/17/2025	Gas Authority / Energy Worldnet	Field Training	B31Q 301-B Manually Open and Close Valve (Meter Turn-On or Off)	Gas Authority	Trained on meter operations, including proper procedures for turning meters on and off, as well as techniques for meter proofing and spotting.	Y	Gas Operator Qualification	\$0
Kevin Richards	3/12/2025, 3/17/2025	Gas Authority / Energy Worldnet	Field Training	B31Q 301-B Manually Open and Close Valve (Meter Turn-On or Off)	Gas Authority	Trained on meter operations, including proper procedures for turning meters on and off, as well as techniques for meter proofing and spotting.	Y	Gas Operator Qualification	\$0

#### Commissions & Boards

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Youth Council	3/27/3/28/2025	Visit	Atlanta, Georgia	Georgia State Capitol Tour with State Representatives	City of Sugar Hill	Met with state representatives, and advocated for the needs and priorities of young people in Sugar Hill.	N	N/A	\$1,500 (7 youth members)

#### Marketing and Communications

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Madison Hanus	3/26/2025	Conference	Decatur, Georgia	GMA Government Communicators	GMA	Learned effective city promotion strategies, including using local influencers, conducting communication surveys, engaging media outlets, and building strong relationships with journalists to boost coverage and community engagement.	N	N/A	\$0
Alexis Torres	3/26/2025	Conference	Decatur, Georgia	GMA Government Communicators	GMA	Key lessons for award applications: know the criteria, tell a compelling story, and understand your audience for	N	N/A	\$0

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## Events

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Hattie Diaz	3/12/2025	Workshop	Gas South District	Gwinnett Young Professionals Journey Program	GYP	Explored the use of the H.E.A.R.T and S.E.R.V.E. leadership frameworks and how they apply both personally and professionally in the workplace.	Y	N/A	\$2,000 for nine-month program

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## Administration

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Paul Radford	3/4 - 3/7/2025	Conference	Athens, Georgia	Georgia City-County Management Association	Department of Community Affairs	Focused on leadership wellness, intergenerational workforce engagement, placemaking through downtown investment, disaster recovery insights, and peer networking	N	N/A	\$525

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## Planning and Development

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Nicole Klein	3/19-3/20/2025	Conference	Athens, Georgia	UGA Data Analytics Capabilities Conference	Carl Vinson Institute for Government	Discussed the importance of leveraging data resources, implementing artificial intelligence (AI), and establishing naming and digitization policies to enhance operations.	N	N/A	\$235
Artagus Newell	3/19-3/20/2025	Conference	Athens, Georgia	UGA Data Analytics Capabilities Conference	Carl Vinson Institute for Government	Highlighted the increasing role of AI in government and private sectors, stressing the need for clear policies and guidelines.	N	N/A	\$235

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## Finance

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Cindy Pugh	3/12/2025	Webinar	Sugar Hill	State & Local Fiscal Recovery Funds Program	U.S. Department of Treasury	Steps required to successfully file the State and Local Fiscal Recovery Funds (SLFRF) Annual Report were covered.	N	N/A	\$0

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## Facilities

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Tim Schick	3/7/2025	Webinar	Sugar Hill	Recertification of Georgia's GASWCC Certified Personnel	Center for Continuing Education - University of Georgia	An overview of recent updates in Erosion & Sedimentation (E&S) regulations was provided, along with exposure to new permitting software and various turbidity testing methodologies.	Y	Certification/Award	\$129

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## Economic Development

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
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Chase Rehak	3/18/2025	Webinar	Sugar Hill	Main Street 101 Training & Assessment	Georgia Main Street	Learned the Main Street Four-Point Approach for downtown development: Promotion, Economic Vitality, Organization, and Design.	Y	Main Street Certification	\$75
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Public Safety

Employee	Date(s)	Event Type	Location	Description	Presented By	Key Takeaways	Required (Y/N)	Certification/Award	Registration
Andy Smith	3/12/2025	Webinar	Sugar Hill	Internal Affairs for Administrators	Virtual Academy	Proper procedures for conducting internal investigations within a department were reviewed and reinforced.	N	Certification/Award	\$0
Andy Smith	3/15/2025	Webinar	Sugar Hill	Elections and Polling Place Security	Georgia POST	Gained knowledge on criminal offenses related to polling locations and how to appropriately respond.	N	2.00 POST Hours	\$0
Andy Smith	3/17/2025	Webinar	Sugar Hill	Leading through Relationships	Virtual Academy	Emphasized the importance of fostering positive working relationships across departments	N	Certification/Award	\$0
Michael Parker	3/13-3/14-2025	Class	Big Shanty Road	RADWomen Replicating Adverse Dynamics	Kennesaw State University Police Department	Completed certification in the use of an aggressor suit for R.A.D. (Rape Aggression Defense) scenario-based training.	N	N	\$57
Meia Santore	3/28/2025	Webinar	Sugar Hill	De-escalation Options for Gaining Compliance	GPSTC	Received instructor-level training certification to teach the course to the public.	Y	N/A	\$0
Meia Santore	3/23/2025	Webinar	Sugar Hill	Human Trafficking and the Commercial Sexual Exploitation of Children	GPSTC		Y	3.00 POST Hours	\$0
Meia Santore	3/6/2025	Webinar	Sugar Hill	Gang Awareness	GPSTC		Y	2.00 POST Hours	\$0
Todd Pacholke	3/14/2025	Webinar	Sugar Hill	CJIS Security Policy Awareness	GBI Training Center	Increased awareness and understanding of safety protocols and procedures related to GCIC (Georgia Crime Information Center).	Y	N/A	\$0

Todd Pacholke	3/14/2025	Webinar	Sugar Hill	CJIS Network Operator Certification	GBI Training Center	Learned effective methods for accessing and utilizing GCIC systems and resources.	Y	N/A	\$0
Andy Smith	3/26/2025	Class	Lawrenceville Police Department	GBI Response to Officer Involved Shootings & Use of Force	GBI	Reviewed the appropriate protocols and responsibilities when the Georgia Bureau of Investigation (GBI) is responding to an active scene.	N	POST Hours	\$0