

**CITY OF SUGAR HILL  
INVITATION FOR BID**

IFB # 25-001– Sugar Hill Cemetery Fencing

*June 20, 2025*

The City of Sugar Hill will accept sealed bids from qualified contractors for the SUGAR HILL CEMETERY FENCING CONTRACT # 25-001. The work consists of furnishing and installing all materials, labor, tools, equipment, and related services required for a complete project in accordance with the Contract Documents. This project includes but is not limited to restoring privacy fencing, providing and installing decorative aluminum fencing and gates, chain link fencing and brick columns along the project limits.

Bid Packages, consisting of drawings, specifications, and bid instructions are available by contacting Curtis Northrup, *Capital Projects Administrator* via email at [curtisnorthrup@cityofsugarhill.com](mailto:curtisnorthrup@cityofsugarhill.com) or by phone: 770-945-6716. Any questions pertaining to the bid documents shall be in writing and are to be submitted to Mr. Northrup by 4:00 PM on Wednesday, July 16, 2025.

**Sealed bids will be received by the City of Sugar Hill at the customer service desk at 5039 West Broad Street, Sugar Hill, GA 30518 and held there until 2:00 PM local time, Thursday, July 24, 2025,** at which time the Assistant City Manager will collect and then open publicly each bid and read aloud in the Community Room in the same building. Only bids presented from a bidder that is on the Plan Holder List will be accepted and opened.

No bid may be modified, withdrawn, or canceled for a period of sixty (60) days after the time designated for the receipt of Bids or until the Bidder is notified by the City whichever is sooner. The City reserves the right to reject any and all bids and to waive irregularities, technicalities, and formalities. Award of the contract, if accepted, will be by Council action following review of the bid documents within 60 days of receipt of the bids. The successful bidder can expect monthly payments for work completed, inspected, and quantities verified; subject to retainage requirements outlined in the contract documents within 30 days of application for payment.

Each bid shall be accompanied by a Bid Bond in an amount of not less than 5% of the total bid amount. The Bid Bond may be in the form of a bond issued by a surety acceptable to the City or a cashier's check made payable to the City of Sugar Hill, Georgia. The successful bidder will be required to furnish a Performance Bond and a Payment Bond, each in the sum of 100% of the total amount bid and provide insurance coverage as required in the Contract Documents. All work associated with this contract shall be performed and completed by October 30, 2025.