

**COUNCIL MEETING MINUTES  
CITY OF SUGAR HILL  
5039 WEST BROAD STREET  
SUGAR HILL, GEORGIA  
MONDAY, AUGUST 11, 2025, 7:30 P.M.**

**CALL TO ORDER** – by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Joshua Page, Council Members Taylor Anderson, Meg Avery, Alvin Hicks and Gary Pirkle, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**INVOCATION** – given by Council Member Hicks.

**APPROVAL OF AGENDA** – Council Member Avery motioned to approve the agenda as submitted. Council Member Hicks seconded the motion. Approved 5-0.

**APPROVAL OF MINUTES** – Council Meeting & Executive Session July 14, 2025; Work Session July 7, 2025 – Council Member Hicks motioned to approve the minutes as written. Council Member Anderson seconded the motion.

**AWARDS/PRESENTATIONS/PROCLAMATIONS**

**REPORTS**

**CITY ATTORNEY  
COUNCIL  
MAYOR  
CITY CLERK  
CITY MANAGER  
YOUTH COUNCIL**

**CITIZENS AND GUESTS COMMENTS** – Samantha Piovesan, 5119 Mcever View Dr., Sugar Hill, spoke regarding the open house for the All-Inclusive Playground Park. She thanked staff and the community for their support and ideas regarding the park project.

Marla King, 510 Emerald Lake Pkwy., spoke regarding AX-25-002. Her concerns were about the traffic coming off of Henry Bailey Dr. and the impact on Highway 20. She thanked Council Member Pirkle and Council Member Anderson for their efforts regarding a traffic study at Highway 20 and the Emerald Lakes neighborhood entrance.

**CONSENT AGENDA**

**OLD BUSINESS**

**AX-25-002, 5853, 5875 Suwanee Dam Rd., 5868 Henry Bailey Rd., 2.72 acres Rezone to General Business (BG) for Retail Commercial Development** (public hearing held 6-9-25) – Planner Logan Witter updated the Council that they have not received any new information regarding this application. Staff requests the Council table this and will update them with any new information. Mayor Pro Tem Page motioned to table AX-25-002 until the September meeting. Council Member Hicks seconded the motion. Approved 5-0.

**CDB Design Review 25-001, 4934 Hannah St. R7291 007, for pool construction** (public hearing held 7-14-25)– Planner Logan Witter explained that staff reached out to the applicant and the other party that spoke last

month regarding this pool construction. They are both fine and ready to proceed. Council Member Hicks motioned to approve CDB Design Review 25-001 with one staff condition. Mayor Pro Tem Page seconded the motion. Approved 5-0.

**ZOA 25-003, Zoning Ordinance Amendment to Re-adopt Zoning Map** – Planner Logan Witter explained that the proposed zoning map is current with any voted changes effective June 13, 2025. This zoning amendment text will be updated annually. The public hearing was opened and there were no comments, so the hearing was closed. Council Member Anderson motioned to approve adoption of the zoning map ZOA-25-003 as presented by staff. Council Member Avery seconded the motion. Approved 5-0.

**2024 Audit of Financial Statements** – the City Manager explained that this was tabled last month to address any questions regarding the audit. Council Member Anderson motioned to accept the 2024 Audit of Financial Statements. Council Member Hicks seconded the motion. Approved 5-0.

## **NEW BUSINESS**

**Right-of-way Dedication White Street** – Planner Logan Witter asked the Assistant City Manager to explain this request. The right-of-way will assist the city in the street alignment. White Street is located within the portion being donated. Council Member Avery asked if this would change the site plan for the three houses that were approved previously on this site plan. Logan Witter said that it would not. Council Member Pirkle motioned to approve the right-of-way dedication on White Street. Council Member Anderson seconded the motion. Approved 5-0.

**Gwinnett County Health Department Code Updates** – the City Attorney explained that this ordinance will bring the local codes in the city up to date with the county codes. Mayor Pro Tem Page motioned to approve the Gwinnett County Health Department Code ordinance updates. Council Member Hicks seconded the motion. Approved 5-0.

**Contract Award: Project 25-001: Cemetery Fencing Improvements** – the Assistant City Manager explained that the funds for this project are within this year's Capital Improvement Plan with the source being SPLOST. The city advertised and three bids were submitted with the lowest being Hasbun Construction, LLC in the amount of \$210,000. Staff recommended awarding the construction contract to Hasbun Construction and authorize the Mayor to sign the agreement upon final legal review. This part of the fence will not include a knee wall. Council Member Hicks motioned to award the construction agreement with Hasbun Construction, LLC in the amount of \$210,000 for the completion of the 2025 Cemetery Fencing Improvement Project and authorize the Mayor to sign the contract. Council Member Pirkle seconded the motion. Approved 5-0.

**Budget Amendment Request – Public Works Truck** – the City Manager explained that this is a hook truck used to haul, deliver, and move open-top dumpster containers as a part of the yard debris collection program, the rip rap (rock) deliveries, and bulk waste services. The department needs to replace one of the older trucks approaching the end of its useful life. This item is unbudgeted, and the request is to purchase the truck this year to avoid a substantial price increase in 2026. Council Member Anderson motioned to approve the purchase of a new hook lift truck for the public works department in the amount not to exceed \$185,000 and approve the corresponding budget amendment. Council Member Avery seconded the motion. Approved 5-0.

**EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL** – Council Member Hicks motioned to enter executive session for legal, real estate or personnel. Council Member Avery seconded the motion. Approved 5-0.

**PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION** – the meeting was reconvened, and the Council discussed one legal matter in Executive Session.

**ADJOURNMENT** – Mayor Pro Tem Page motioned to adjourn. Council Member Hicks seconded the motion. Approved 5-0.

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Brandon Hembree, Mayor

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Jane Whittington, City Clerk