

MEMORANDUM



DATE: *September 4, 2025 (Update)*
TO: Mayor and City Council
FROM: Assistant City Manager *[Signature]*
SUBJECT: RFP#25-005 Ridge Lake Playground – Design/Build Contract Award

RECOMMENDED ACTION

Award a contract to Playground Creations for the design and construction of a new playground at Ridge Lake Park in the amount of \$289,322.62 and authorize the mayor to sign the contract.

BUDGET IMPACT

Park improvements are currently budgeted (\$300,000) in the 2025 Capital Improvement Program, sourced from SPLOST and adequate funds are available to complete the work.

DISCUSSION

The master plan for the park included a small playground adjacent to the restroom building and pavilion, not previously installed during the initial phases of improvements to the property. The area right next to those facilities is determined to be too steep for the playground to be installed at that location. Staff researched the areas, put together some suggested specifications, basic scope description, and advertised the project as a Request for Proposals with a design-build delivery method.

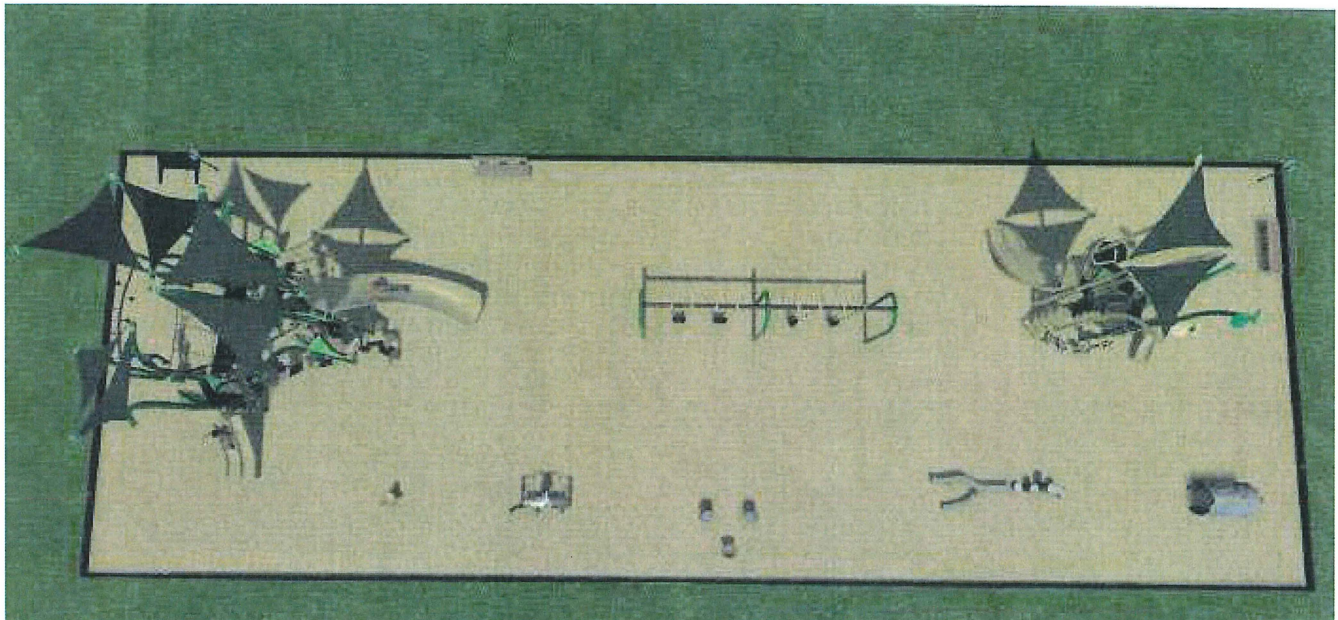
The opportunity was advertised in June with proposals coming in August. There were twenty (20) vendors registered for the project, fourteen (14) attended the pre-proposal meeting, and eight (8) proposals received. The eight were scored and evaluated by a committee of staff according to the following criteria:

1. <u>Similar Project Scope Experience.</u>	10%
2. <u>Playground Design.</u>	25%
3. <u>Timeline to Complete.</u>	20%
4. <u>References.</u>	20%
5. <u>Cost.</u>	25%
Total:	100%

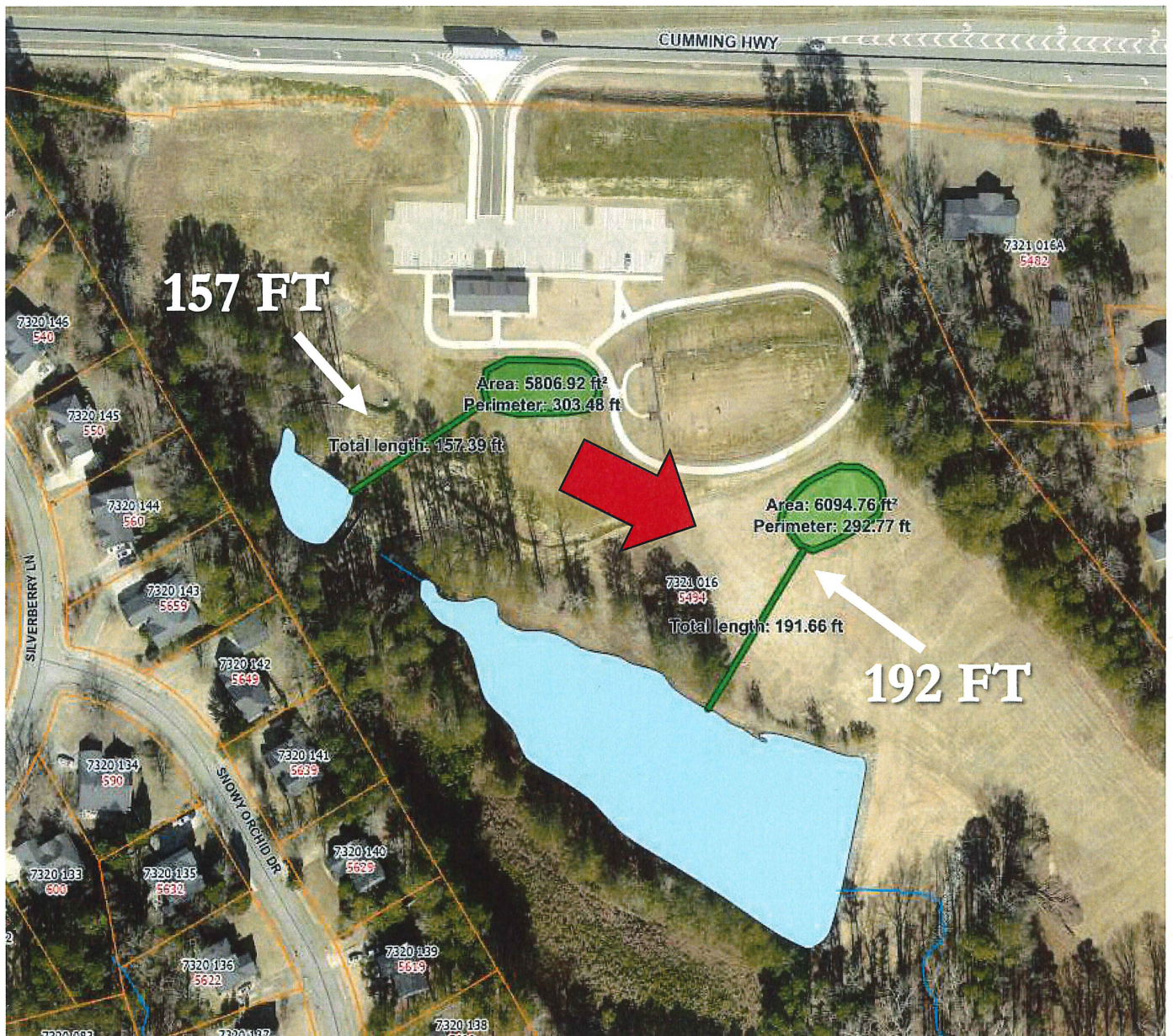
The committee shortlisted three vendors to provide the next stage of evaluation, including price and ability to complete the surfacing portion of the project with options requested in the RFP. The results were as follows:

Vendor	Qualifications Score	Price	Rank
Playground Creations	22.8	\$289,322.62	1
Safe Play	19.6	\$277,460.00	2
Gametime	21.3	\$331,954.82	3

A sample layout is provided below. **A final design will be presented to Council in October.**



The location has been adjusted to take advantage of portions of the property that won't require as much grading as originally planned. Below is a screenshot of the new area to the east and south of the dog park with dimensions to the ponds.



The committee completed its evaluation of the proposals and is recommending Playground Creations be selected to design and construct the playground at a cost of \$289,322.62.