

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, AUGUST 4, 2025
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

CALL TO ORDER - by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Joshua Page, Council Members Taylor Anderson, Meg Avery, Alvin Hicks and Gary Pirkle, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

OLD BUSINESS

AX-25-002, 5853, 5875 Suwanee Dam Rd., 5868 Henry Bailey Rd., 2.72 acres Rezone to General Business (BG) for Retail Commercial Development (public hearing held 6-9-25) – the Planning Director explained that staff has not received any new information on this item and have not had contact with the applicant Mr. Park.

CDB Design Review 25-001, 4934 Hannah St. R7291 007, for pool construction (public hearing held 7-14-25)– the Planning Director said that staff has talked with both the applicant and the neighbor who voiced concerns last month and they are in good standing. This should be ready to proceed.

ZOA 25-003, Zoning Ordinance Amendment to Re-adopt Zoning Map – this will require a public hearing and will be ready for the council meeting agenda as long as it has been readvertised.

2024 Audit of Financial Statements – the City Manager explained that the audit is complete and ready to be adopted by the Council. Once it has been accepted and approved it will be put on the city website.

Budget Amendment Request – Public Works Truck – the staff will have a request ready for the Council Meeting which will include a budget amendment for the purchase of a new public works truck. The old hook truck is reaching its life expectancy. This truck hauls dumpsters back and forth to the landfill.

NEW BUSINESS

Right-of-way Dedication White Street – the Assistant City Manager explained that this right-of-way dedication from Mr. Tittshaw will allow the road to be aligned on White Street. Council Member Pirkle suggested that staff look at the rest of White Street.

Gwinnett County Health Department Code Updates – The Planning Director explained that Gwinnett County Health Department is seeking to have all of the jurisdiction adopt the current language for consistency in enforcement. The City Attorney will look into excessive fine issues on sewerage as mentioned by Council Member Pirkle.

Contract Award: 2025 Cemetery Improvement Project IFB # 25-001- the Assistant City Manager explained that the city received three bids for the fence improvements to the cemetery. After review staff recommends award of the construction contract as bid to Has bun Construction, LLC of Alpharetta in the amount of \$210,000.00. Staff recommends action to authorize the Mayor to sign the agreement after legal review.

WORK SESSION DISCUSSION ITEMS

Chicken Ordinance – Mayor Pro Tem Page wanted staff to review the suggested code changes to allow keeping of chickens within as outlined with lot size as a determinate. This item will continue to be reviewed and will come back to council for approval.

Golf Cart Ordinance – Mayor Pro Tem Page explained that the ordinance would help regulate a standard for the use of golf carts. They will require an annual permit and the carts would only be allowed on certain roads within the city and prohibited on the greenway.

CITY MANAGER DISCUSSIONS/UPDATES

Public Safety

Operations

Construction

Development/Events

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – there was no Executive Session held.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION

ADJOURNMENT – Council Member Avery motioned to adjourn. Council Member Pirkle seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk