

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, OCTOBER 6, 2025
CITY HALL COUNCIL CHAMBERS, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

CALL TO ORDER - by Mayor Hembree. Present were Mayor Brandon Hembree, Mayor Pro Tem Joshua Page, Council Members Taylor Anderson, Meg Avery, Alvin Hicks and Gary Pirkle, City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington, and City Attorney Frank Hartley.

AWARDS AND PRESENTATIONS/PROCLAMATIONS

OLD BUSINESS

NEW BUSINESS

Riverlands Authority Appointment – Council Member Anderson explained that the Post was available due to the resignation of Samantha Piovesan who resigned to run for City Council. He will be nominating Amy Norton who is a former cross-country coach.

Resolution adding Reserve Marshals to Workers Compensation – the City Clerk explained that staff recently researched whether the reserve marshals were covered by the Workers compensation policy of the city. The city would need to adopt a resolution to allow coverage of the volunteer reserve marshal program. The cost for the coverage would be a minimal fee annually.

Resolution/Contract Landfill Expense Reimbursement 2025 – the Assistant City Manager explained that the city is seeking reimbursement from the state's hazardous waste trust fund to offset charges for monitoring the city's closed landfill.

Plan First Designation Presentation (October 13th Council Meeting) – the City Manager explained that staff had worked hard on this designation from Department of Community Affairs (DCA). He thanked staff members Nicole Klien and Logan Witter for their efforts on this program. A representative from DCA will be at the October 13th Council Meeting to discuss the benefits of the designation.

WORK SESSION DISCUSSION ITEMS

Blasting Ordinance – Council Member Pirkle explained that recent blasting by a developer caused damage to neighbor's houses. This is the jurisdiction of the State Fire Marshal. Council Member Pirkle is requesting that the City Attorney investigate what is required and what abilities the city has to regulate blasting in the city.

CITY MANAGER DISCUSSIONS/UPDATES - the City Manager announced an annexation application the city received for 10.16 acres on Suwanee Dam Rd. requesting RS-100 conservation for a 34-unit subdivision. The property is zoned RS-100 in Gwinnett County. This will go to the Planning Commission this month then back to the City Council.

The city staff have been working with Appalachian Tax Collection for the collection of past due city property taxes.

Public Safety

Operations

Construction

Ridge Lake Park Playground Update – the Assistant City Manager turned the presentation over to Andy McQuagge Recreation Director to explain the different playground options and play areas. Four different options were presented to the Council and they agreed to proceed with option four which is at a cost of \$487,000.

Long-term Fleet Management Program (EFM) – the Assistant City Manager explained that staff has been working with Enterprise on a program to maintain the city vehicles. When the vehicles reach a certain mileage they are replaced. This is a lease program and the city will not own the vehicles. Enterprise will maintain the fleet management.

Development/Events

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Hicks motioned to enter Executive Session for a legal matter. Mayor Pro Tem Page seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – the meeting was reconvened and there was no action taken out of Executive Session.

ADJOURNMENT – Council Member Hicks motioned to adjourn. Council Member Avery seconded the motion. Approved 5-0.

Brandon Hembree, Mayor

Jane Whittington, City Clerk