

**AGENDA SUMMARY
CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION
MONDAY, NOVEMBER 5, 2012, 7:00 P.M.
CITY HALL ANNEX
4988 WEST BROAD STREET
SUGAR HILL, GEORGIA**

1.) Work Session Issues for Council Meeting - Present were Mayor Gary Pirkle, Mayor Pro Tem Curtis Northrup and Council Members Susie Gajewski and Mike Sullivan. Also present were City Manager Bob Hail, City Clerk Jane Whittington and City Attorney Frank Hartley and Lee Thompson.

OLD BUSINESS

NEW BUSINESS

- 1. Resolution Regarding Prosecuting Attorney for Municipal Court** - The Resolution for the Prosecuting Attorney for Municipal Court is required by a change in state law. The City is designating Frank Hartley and Creighton Lancaster of Thompson, Sweeny, Kinsinger & Pereira as the prosecuting attorney.
- 2. VAR-12-004, William Eubanks, 1159 Pine Thicket Dr, Accessory Building** – Dir. Awana explained the application. The variance is for the side setback for an accessory building.
- 3. Natural Gas Tap & Meter Fee Increase** – The City Manager explained that the gas tap and meter fees have not been increased for many years. This increase would bring the fees current with what the City is being charged by the company contracted to install them.
- 4. 2012 Budget Comments** – The City Manager explained that he needs direction to annotate the 2012 General Fund Budget to show intra-governmental loans (due to/from) for the construction of City Hall, security and stormwater to future repayment to the General Fund when fund revenues are received. Council Member Sullivan motioned to direct the City Manager as stated above.
- 5. 2012 Year End Salary Adjustment** – The City Manager requested direction to amend the 2012 Budget to fund an employee salary adjustment using a funding pool equal to 2.5% of total 2012 budget for salaries for City employees. Each adjustment will be determined by the recommendation of the employee’s supervisor. Funds for this adjustment will be taken from the General Fund. The lowest paid one third of the employees will be offered the option of salary increases or year-end salary adjustments.

2.) Updates by City Manager – Hail

Annexation Acceptance – AX-12-003, 1205 Buford Hwy.

- a. Project List
- b. City Hall Updates
- c. Recreation

3.) Work Session Discussion Issues

6. I-Pads for Mayor, Council & Senior Staff – Subject to Open Records Request. Be aware if there is a quorum during conversations.

7. Community Park/County Park on Peachtree Ind. Blvd. – The Mayor explained the potential Gwinnett County Park Lanier Park to be built on Peachtree Industrial Blvd.

8. Round-up on Gas Bills for Co-op – Council Member Northrup requested that the City look into instituting a round-up program on the City Gas Bill. This pool of funds would be used for paying the gas utility bills. The City Attorney Frank Hartley to research the legality of the program.

4.) Executive Session – Legal, Real Estate, and Personnel - No Executive Session was held.

5.) Adjournment