

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JULY 2, 2012, 7:00 P.M.
CITY HALL ANNEX
4988 WEST BROAD STREET
SUGAR HILL, GEORGIA**

WORK SESSION ISSUES FOR COUNCIL MEETING; meeting was opening at 7:00 p.m.

Members Present: Mayor Pirkle, Council Members Northrup and Sullivan; City Manager Hail and Attorneys Thompson and Hartley.

Members Absent: Council Members Cohen, Edwards and Gajewski and City Clerk Whittington

PROCLAMATIONS/AWARDS: Proclamations will be sent out to members this week for review.

Graham Rodgers, Eagle Scout – Mayor

Hanna Slater – Council Member Cohen

OLD BUSINESS: None

NEW BUSINESS:

AX-12-002, North Point Ministries, Inc., 421 Level Creek Road; Annex & Re-zone to RS-100 with Special Use Permit for Minimum Road Frontage – Director Awana: Council discussed the reason for annexation to keep all plans under on agency for better coordination. Discussion of the need for two gates at each end of the long straight road entrance off of Level Creek for safety and to keep unauthorized people and vehicles from accessing the roadway during late night hours and to have unauthorized gatherings.

PUBLIC HEARING – 2012 Millage Rate – City Manager: City Manager stated that he held the 1st Public Hearing earlier in the day at 8:30 a.m. in the annex and that this would be the 2nd PH for public input and the 3rd PH would be on Monday, July 9th. Mayor Pirkle opened the 2012 Millage Rate 2nd Public Hearing. City Manager recommendation was to keep the millage rate at 3.8 and closely monitor the budget so as not to place any more burdens on the citizen during this economic downturn. He briefed that the tax revenue lost this year will be approximately \$150,000 in addition to the \$200,000 loss that began in 2011. 2nd Public Hearing was closed without any public input.

Resolution to Designate Open Records Recipient – City Manager/Clerk City Manager and Mayor discussed the change in State law that requires that the City must designate a specific Open Records Request recipient so that the record keeping and mandatory timing compliance starts only when the designated recipient (position) has been named. The primary designate is the City Clerk and the alternate is the City Manager.

Development Regulation Amendment, DRA-12-001, Plat Acceptance – Director Awana: Much discussion about the need for the M&C to take specific action to accept dedicated R/W and roads in new developments. Direction given to the City Attorney to prepare Development Regulation Amendments for the M&C to accept final plats and separate specific action for the M&C to accept maintenance responsibility for development roadways and stormwater roadway easements.

UPDATES BY CITY MANAGER: City Manager addressed the attached updates and showed pictures of construction projects: new City Hall, West Broad Street and the Amenity Pond.

Recreation Updates
City Hall Updates
Project Lists Updates

WORK SESSION DISCUSSION ISSUES

City Flag/Banners – Mayor Discussion of eight (8) proposed flags for review, City Manager was directed to prepare four flags for review at the Council Meeting and send them to the Council this week prior to the meeting.

Retail Buildings – Mayor; Mayor introduced Richard Kramer of Piper, O'Brien and Hess to discussed possible location and elevation of buildings that could be placed on City owned property. POH was requested to prepare architectural renderings for possible use in a Downtown Development Authority Marketing packet that could possibly serve as the template for future development on West Broad Street.

EXECUTIVE SESSION – Legal, Real Estate, and Personnel:
No action was taken out of Executive Session

ADJOURNMENT: Meeting was adjourned at 9:15 p.m.

Gary Pirkle, Mayor

Jane Whittington, City Clerk