

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
MONDAY, MAY 11, 2015, 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER – by Mayor Pro Tem Hembree. Present were Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Mayor Steve Edwards was not present. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

PLEDGE OF ALLEGIANCE TO THE FLAG – Shelby White led the pledge.

INVOCATION – given by Mayor Pro Tem Hembree.

PROCLAMATIONS/RECOGNITIONS

Planning Commission Members Kim Hall and John McHenry – Planning Director Kaipo Awana read a proclamation to both commission members honoring them both for their service. Mayor Pro Tem Hembree read a letter to both from Mayor Edwards thanking them for their commitment and service to the City.

Toastmasters – Economic Development Director Scott Andrews read a proclamation and presented it to the District 44 Division Governor.

State Representative David Clark – was not present to give a Legislative Update. He will be rescheduled for the June Council Meeting.

APPROVAL OF AGENDA – Agenda item #6, 5959 Cumming Highway, was moved to #2 under New Business. Council Member Cohen motioned to approve the Agenda as amended. Council Member Sullivan seconded the motion. Approved 4-0.

APPROVAL OF MINUTES – Council Meeting April 13, 2015, Work Session April 6, 2015, Special Called Meeting April 21, 2015 – Council Member Cohen motioned to approve the minutes as written. Council Member Gajewski seconded the motion. Approved 4-0.

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – Marilyn Montgomery, 551 Pine Roc Trail, stated that she was having trouble hearing the sound of tonight's meeting.

CONSENT AGENDA

OLD BUSINESS

Mayor Pro Tem Hembree administered the **Planning Commission Oath of Office** to previously appointed new members Julie Adams and Jeremy White.

NEW BUSINESS

Historic Preservation Member Appointment – Mayor Pro Tem Hembree updated that the Historic Preservation society has had several meetings and they lost one member. Zina Cohen has volunteered to serve on the commission. Council Member Cohen motioned to appoint Zina Cohen as a new member to the Historic Preservation Society. Council Member Gajewski seconded the motion. Approved 4-0.

Taylor Anderson DDA Updates – presented a power point and update of projects and progress of the Downtown Development Authority.

Public Hearing - TCO Design Review 15-00486, 4971 Nelson Brogdon Blvd., Real Estate Marketing Sign – Planning Director Awana explained that the City received an application from Gregory Puckett requesting architectural approval to install a two-sided, 32 square foot real estate marketing sign at 4971 Nelson Brogdon Blvd. This is within the Town Center Overlay so it requires design approval. Staff recommends approval of the sign as presented. The Public Hearing was opened and no one spoke in favor or against the requested sign. Council Member Sullivan motioned to approve the TCO Design Review for 15-00486 sign as presented. Council Member Cohen seconded the motion. Approved 4-0.

Public Hearing - TCO Design Review 15-00487, 4941 Nelson Brogdon Blvd., Real Estate Marketing Sign – Planning Director Awana explained that the City received an application from Gregory Puckett requesting architectural approval to install a two-sided, 32 square foot real estate marketing sign at 4941 Nelson Brogdon Blvd. This is within the Town Center Overlay so it requires design approval. Staff recommends approval of the sign as presented. The Public Hearing was opened and no one spoke in favor or in opposition to the requested sign. Council Member Northrup motioned to approve the TCO Design Review 15-00487 as presented. Council Member Gajewski seconded the motion. Approved 4-0.

RZ-15-003, 5559 Cumming Hwy., Scrap Tire Processing Facility, Applicant request to Withdraw - The applicant Nick Thompson, Orbit Sustainable Solutions, requested to withdraw this rezoning and special use permit without prejudice. Council Member Cohen motioned to withdraw RZ-15-003 without prejudice as requested by the applicant. Council Member Sullivan seconded the motion. Approved 4-0.

Public Hearing - RZ-15-004, 4641 Harrison Run Court, Automotive Body Repair Shop – Planning Director Awana explained that the City received an application from Kammerer Real Estate Holdings on behalf of Classic Collision requested an change in zoning from General Business (BG) to Heavy Manufacturing (HM-1). The rezoning is requested so the parcel may be used as an automotive body repair shop. The parcel is within both the City of Sugar Hill and the City of Buford. The applicant is also requesting a special use permit with the City of Buford for an automotive body repair shop. The staff recommended approval with 4 conditions, and The Planning Commission recommended approval with the staff conditions. The Public Hearing was opened and the applicant's representative Sam Stone spoke regarding the request. Classic Collision has 14 locations in the metro area. No one else spoke in favor and no one spoke in opposition so the hearing was closed. Council Member Sullivan motion to approve RZ-15-004 with the 4 conditions as presented by staff. Council Member Northrup seconded the motion. Approved 4-0.

GMA District 3 Officers Ballot Approval – the nominations for District 3 GMA Officers are closed and Nancy Harris, Mayor of Duluth is the candidate for President and Steve Edwards for Vice President. Council Member Cohen motioned to approve the ballot. Council Member Sullivan seconded the motion. Approved 4-0.

GMA Convention Voting Delegate – Council Member Northrup motioned to nominate Council Member Cohen as GMA Voting Delegate and Proxy. Council Member Gajewski seconded the motion. Approved 3-0-1 with Council Cohen abstaining.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Sullivan motioned to enter Executive Session. Council Member Gajewski seconded the motion. Approved 4-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – The meeting was reconvened at 9:35 p.m. Council Member Cohen motioned to approve the purchase of the property located at 1172 Level Creek Road (Tax Parcel R7291059) for \$125,000 and to authorize the City Manager and the City Clerk to take all actions and execute all documents necessary to complete the purchase. Council Member Sullivan seconded the motion. Approved 4-0.

ADJOURNMENT – Council Member Sullivan motioned to adjourn. Council Member Gajewski seconded the motion. Approved 4-0.

Mayor Pro Tem Brandon Hembree

Jane Whittington, City Clerk