

**CITY OF SUGAR HILL
MAYOR & CITY COUNCIL
SPECIAL CALLED MEETING MINUTES
MONDAY, DECEMBER 7, 2015, 7:00 P.M.
CITY HALL COMMUNITY ROOM
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER by Mayor Edwards at 8:08 p.m. Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorneys Frank Hartley.

APPROVAL OF AGENDA – Council Member Sullivan motioned to approve the Agenda as submitted. Council Member Cohen seconded the motion. Approved 5-0.

2016 Local Maintenance Improvement Grant (LMIG) Resurfacing Request – Assistant City Manager Troy Besseche explained the 2016 LMIG program. The City has completed reconstruction of a portion of Brogdon Road and a segment of Brogdon Way. Staff is recommending approval of the LMIG submittal of Brogdon Way for the 2016 program which GDOT authorized at the beginning of their fiscal year in July and to use the remaining funds to cover the balance of the Brogdon Road reconstruction. The City is proposing additional funding in the 2016 budget for additional road patching and resurfacing. Council Member Sullivan motioned to authorize the Mayor to sign and submit the application for the 2016 Georgia Department of Transportation (GDOT) Local Maintenance and Improvement Grant (LMIG) program for improvements to Brogdon Way. Council Member Cohen seconded the motion. Approved 5-0.

Cell Tower Lease Extension – Austin Garner – Assistant City Manager Besseche explained that the current tower lease at the location of the golf course near Suwanee Dam Rd. and Austin Garner Rd. is in its final term. The tenant is anticipating an extension and the staff has been working to make an advantageous agreement for the site. The amendment would provide for six additional five year terms. During this thirty year period, a one-time 10% increase would be applied in 2020, along with a 2.5% increase annually thereafter until termination. This results in annual payments ranging from \$17,569 up to \$41,459. Staff is recommending approval of the extension as presented. Council Member Sullivan motioned to approve the lease amendment extending the cell tower lease at Austin Garner and Suwanee Dam Rd. and authorize the Mayor to sign the documents. Council Member Northrup seconded the motion. Approved 5-0.

Adoption of a City Debt Policy – the City Manager Paul Radford explained that the purpose of this policy is to guide the Sugar Hill City Council and administrative officials as they consider the proper use of debt to fund capital projects. The primary objective is to establish conditions for the use of debt and to create policies that minimize the city's debt service and issuance costs, retain the highest credit rating and maintain full and complete financial disclosure and reporting. Council Member Northrup motioned to approve adoption of the City of Sugar Hill Debt Management Policy. Council Member Gajewski seconded the motion. Approved 5-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Cohen motioned to enter Executive Session. Mayor Pro Tem Hembree seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – Mayor Pro Tem Hembree motioned to purchase 9.22 acres from Ace Homes, LLC located at 440 Level Creek Rd., tax parcel R7289 014 for \$315,000. Council Member Cohen seconded the motion. Approved 5-0.

ADJOURNMENT – Council Member Gajewski motioned to adjourn. Council Member Sullivan seconded the motion. Approved 5-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk