

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JANUARY 5, 2015
CITY HALL COMMUNITY ROOM, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING – Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

OLD BUSINESS

NEW BUSINESS

Oath of Office for Mayor Pro Tem – will be administered at the January 12th Council Meeting.

Establish 2015 Municipal Election Qualifying Fee – the City Clerk stated that the qualifying fee is required to be set by February 1st of election year. It is 3% of the annual salary for the preceding year for the council seat they are seeking. This has been published in the legal organ as required.

Appoint Election Superintendent for 2015 Municipal Election – the City Clerk has been the election superintendent in the preceding elections. The Mayor and Council must appoint one to handle the 2015 Municipal General Election on November 3, 2015.

SUP-14-002, 1185 Buford Highway, Parcel 7-257-235 & 249, Dwight Garrard is requesting a Special Use Permit to allow auto sales at 1185 Buford Hwy, Public Hearing to be held at 1/12/15 Council Meeting – Planning Director Awana explained that this application is to allow auto sales in a location at 1185 Buford Highway. They are currently licensed to do auto repair. This would be in addition to the repair business. The buffer already has existing vegetation that can be used. The public hearing will be at the January 12th Council Meeting.

Ordinance Historic Preservation Society – Mayor Pro Tem Hembree explained that the 75th Anniversary brought awareness about the city's history. There are citizens who have voiced an interest in becoming a member of the Historic Society.

Planning Commission Appointments – Planning Director Awana explained that Kim Hall and John McHenry posts on the commission expired December 31, 2014. The Council needs to either re-appoint them or appoint new members to serve.

CITY MANAGER DISCUSSIONS/UPDATES

2014 Budget Reconciliation Update – Finance is in process of closing out the 2014 budget. The books are still open and a budget resolution should be ready by the February meeting.

Council Retreat – EpiCenter Design & Funding – there will be a retreat on Saturday, January 31st at City Hall Community Room to discuss the design of the EpiCenter.

Status of Proposal Review for “99 Acre” Tract – interviews are ongoing

SPLOST Transportation Project Update – Precision Planning has designed the intersection work for Whitehead Rd and Ramey Rd. The advertisement will run this week for a February contract.

Temple Project Update – proposals will be brought to the March DDA Meeting.

Suite Spot and Annex Update – Hobgood will begin the renovation of the co-work space in early spring. Mickie’s Hot Dogs is considering relocating to the annex.

TPL Property Acquisition Update

Ice Rink @ Sugar Hill Update

2015 Master Event Schedule and “Concert Series” Update – will be released soon some contracts are not finalized yet.

Benefits Update – Council Members can be added to the city’s health, dental retirement and life insurance. Policies would need to be set as to coverage amounts and phasing in retirement. The Council agreed to add domestic partners to the health, dental and life insurance. Staff to define domestic partner.

WORK SESSION DISCUSSION ITEMS

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Cohen motioned to enter Executive Session. Council Member Sullivan seconded the motion. Approved 5-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – there was no action taken out of Executive Session.

ADJOURNMENT

Steve Edwards, Mayor

Jane Whittington, City Clerk