

**CITY OF SUGAR HILL
COUNCIL MEETING MINUTES
MONDAY, JUNE 13, 2016, 7:30 P.M.
CITY HALL COUNCIL CHAMBERS
5039 WEST BROAD STREET
SUGAR HILL, GEORGIA**

CALL TO ORDER - by Mayor Edwards. Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorneys Frank Hartley and Lee Thompson. Council Member Curtis Northrup was not present.

PLEDGE OF ALLEGIANCE TO THE FLAG

INVOCATION – given by Mayor Edwards.

APPROVAL OF AGENDA – Council Member Gajewski motioned to approve the Agenda as submitted. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

APPROVAL OF MINUTES – Council Meeting May 9, 2016; Work Session May 2, 2016; Special Called Meeting May 23, 2016 – Council member Cohen motioned to approve the minutes as written. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

AWARDS/PRESENTATIONS/PROCLAMATIONS

Annual Update Sugar Hill Historic Preservation Society – Alynne Grace, President introduced the board members that were present. Karen Harrison, Vice President, Chris Walker and Joann Burel. Ms. Grace then updated the Mayor and Council of the progress and projects that the Historic Society has been involved in. She has a short power point presentation. The Mayor, Mayor Pro Tem Hembree and other Council Members thanked them for their volunteer efforts and progress.

REPORTS

**CITY ATTORNEY
COUNCIL
MAYOR
CITY CLERK
CITY MANAGER**

CITIZENS AND GUESTS COMMENTS – there were no comments from citizens or guests.

CONSENT AGENDA

Development Regulation Amendment, General Requirement & Procedures

Right-of-Way Acceptance, Roberts Landing Subdivision, 20.77 Acres, 46 Lots, Buford Highway

Mayor Edwards explained the items on the Consent Agenda. They were explained in detail at the Work Session. Council Member Cohen motioned to approve the Consent Agenda. Council Member Sullivan seconded the motion. Approved 4-0.

OLD BUSINESS

NEW BUSINESS

2015 End of Year Budget Reconciliation/2015 Audit – Wayne Tuck, Walker Pierce & Tuck – The City Manager explained the 2015 end of year budget amendment. The 2015 general fund administration department budget to increase it by \$6,991,400. During 2015 the Mayor and Council approved the purchase of 17 parcels of property throughout the city. These purchases were part of the overall plan to develop downtown. This budget amendment is for these purchases. Council Member Cohen motioned to approve the 2015 Budget Amendment as presented. Council Member Sullivan seconded the motion. Approved 4-0.

Wayne Tuck of Walker, Pierce and Tuck, the City Auditor, explained the 2015 Audit results. He encouraged the Mayor and Council to review the audit. The city received an unqualified opinion which is a good result for an audit. Mayor Pro Tem Hembree motioned to accept the 2015 audit as presented. Council Member Gajewski seconded the motion. Approved 4-0.

Memorandum of Agreement with Georgia Soil and Water Conservation District – Director Awana explained the process the Planning Department went through to be able to review and approve erosion and sediment control plans without referring them to the District for review and approval. Kim Landers, Planning Technician, was the lead staff member and the city received an exceptional review. Council Member Cohen motioned to approve the Resolution for the Memorandum of Agreement between the Georgia State Soil and Water Conservation District and the City of Sugar Hill. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

Development Waiver Doug Duffee Relief from Sidewalk Requirement – Director Awana explained that the Planning Department received a Development Waiver request from Doug Duffee to waive the requirement to install sidewalks along the frontage of his development along Old Cumming Road. Mr. Duffee is building a new facility for Sugar Hill Auto Collision at 1090 Old Cumming Rd. He stated that there are no other sidewalks along this portion of the road. The staff recommended that this be differed and require the developer to show them on the plan as required and submit a 12 month performance bond. The Council noted that this is a cul-de-sac and there is not pedestrian traffic since the road was closed off by GDOT. The city waived the requirement in the past for Sugar Hill Animal Hospital. Council Member Sullivan motioned to approve the Waiver of Development Regulations to not install sidewalks. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

Arts Commission Appointments & By-Laws – Council Member Cohen recommended that the following be the Arts Commission members: Post 1 Kerry Murphy, Post 2 Victoria Kesler, Post 3 Wendy Green, Post 4 Joyce Cutchins, Post 5 Terrence Mulligan, Post 6 Marc Cohen, Post 7 John Lane.

Resolution Sugar Hill History Museum and Art Gallery – Mayor Pro Tem Hembree read the Resolution which designates the City Hall Community Room as the Sugar Hill History Museum and the Hospitality Room as the Sugar Hill Art Gallery. Council Member Cohen motioned to approve the Resolution. Mayor Pro Tem Hembree seconded the motion. Approved 4-0.

EXECUTIVE SESSION: TO DISCUSS LEGAL, REAL ESTATE AND/OR PERSONNEL – Council Member Sullivan motioned to enter Executive Session. Council Member Cohen seconded the motion. Approved 4-0.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – There was no action taken out of Executive Session.

ADJOURNMENT – Council Member Gajewski motioned to adjourn. Council Member Cohen seconded the motion. Approved 4-0.

Steve Edwards, Mayor

Jane Whittington, City Clerk