

**CITY OF SUGAR HILL
MAYOR & COUNCIL WORK SESSION MINUTES
MONDAY, JANUARY 4, 2016
CITY HALL COMMUNITY ROOM, 7:00 P.M.
5039 WEST BROAD STREET
SUGAR HILL, GA 30518**

AGENDA ITEMS FOR THE COUNCIL MEETING - Present were Mayor Steve Edwards, Mayor Pro Tem Brandon Hembree, Council Members Marc Cohen, Susie Gajewski, Curtis Northrup and Mike Sullivan. Also present were City Manager Paul Radford, Assistant City Manager Troy Besseche, City Clerk Jane Whittington and City Attorney Frank Hartley.

OLD BUSINESS

Primrose Creek Phase 2, Final Plat Ratification – the Planning Director explained that they are ready to have the final plat ratified. Item to be placed on the Consent Agenda for the Council Meeting.

NEW BUSINESS

Gas System, Countywide Safety Plan – the Assistant City Manager explained that this needs to be approved and forwarded to the PSC by January 14th. Johnny Upchurch, Gas Supervisor explained the purpose and elements of the safety plan which has been under review for five years. Sugar Hill, Buford and Atlanta Gas Light all have areas that they respond to emergencies in. The safety plan contains areas that overlap and defines who responds in those areas.

RZ-15-010, Rezoning Change in Conditions, Ringo Abernathy & Associated / J.W. Truck Sales, Jonathan Wimpey, request to extend time frame set forth in conditions of zoning for RZ-13-003 (Public Hearing 1/11/16) – the Planning Director explained the original case RZ-13-003 and the timeline. Staff is recommending denial.

VAR-15-005, RLS Pool and Spa requesting stream buffer variance for the property located at 147 Woods Creek Drive (Public Hearing 1/11/16) – the Planning Director explained that they are requesting a variance to the stream buffer ordinance for the installation of a pool and decking.

Right-of-Way Dedication and Acceptance Deed, Roberts Crest – the Planning Director explained that they are down to their last home and everything is in order. This item to be placed on the Consent Agenda.

Housing Study Update, Report of Preliminary Findings (Public Hearing to be held at the February Council Meeting – the Planning Director explained the results of the housing study.

The following appointments will be at the January 11th Council Meeting

Planning Commission Appointments, Post 1 & 2
Municipal Judge Appointment
City Attorney Appointment

Public Hearing Process – Mayor Edwards went over some of the protocol for the public hearing process. The City Attorney explained the time limits for hearings. If one side goes over equal time must be allotted to the other side.

Oath of Office Council Members Cohen, Gajewski and Hembree – will be administered at the Council Meeting.

CITY MANAGER DISCUSSIONS/UPDATES

EpiCenter Financing – the City Manager sated that Standard and Poors performed a credit rating on the City for bond issuance.

EpiCenter Project Team – the Assistant City Manager explained that the team has been reviewing the three proposals received and interviewing the three forms. A recommendation will be forwarded at the end of the month and the DDA will award the contract to the construction manager at risk.

Economic Development Projects– the City Manager went over the projects The Solomon Group, Macauley group and the Seven. There is a German based grocery store group looking at the area to put a new grocery store.

Sugar Loop Greenway – the City Manager explained property acquisition.

Construction Update – the Assistant City Manager showed examples of a new monument sign. The Council wanted the brushed aluminum material changed and the base to be a matching brick.

Special Events Update – the Economic Development Director, Scott Andrews, will make a presentation at the Council Meeting.

2015 Recreation Review – the Recreation Director, Andy McQuagge, will make a presentation at the Council Meeting.

EXECUTIVE SESSION, LEGAL, REAL ESTATE, PERSONNEL – Council Member Cohen motioned to enter Executive Session. Council Member Sullivan seconded the motion.

PUBLIC ACTION TAKEN OUT OF EXECUTIVE SESSION – there was no public action taken out of Executive Session.

ADJOURNMENT

Steve Edwards, Mayor

Jane Whittington, City Clerk

